

JOB POSTING

POSITION: Executive Director

REPORTS TO: Grant County Development Authority Board of Directors

DESCRIPTION: The Executive Director works with and clearly communicates with the Board of Directors in establishing, implementing, and maintaining policies, operating, and reporting procedures to achieve the overall mission of the Authority.

MISSION: The Grant County Development Authority is committed to promoting a vibrant local economy by facilitating the expansion and retention of existing businesses, working to attract new opportunities, and fostering a climate in which businesses can thrive, while preserving the unique qualities that make Grant County a special place to live and work.

REQUIREMENTS: Preference will be given to applicants holding a Bachelor's Degree, as well as applicants with experience in County, State, and Federal funding sources.

POSITION DETAILS: Full Time – Permanent

SALARY: Based on qualifications and experience.

DEADLINE: Until position is filled.

TO APPLY: Send letter of interest and current, detailed resume to:

gcca@grantcounty-wv.com

(If you email your application, you should receive a confirmation of receipt within 72 hours, if you do not, please call (304) 257-2168.)

or mail to:

Grant County Development Authority
Jay Mongold, President
PO Box 114
Petersburg, WV 26847

The Grant County Development Authority shall not discriminate on the grounds of race, color, religion, sex, sexual orientation, national origin or citizenship status, age, disability, or veteran's status.